

## Root Down Yoga Studio Membership Modification Form

Member Name: \_\_\_\_\_

Membership Type:  Annual Unlimited Membership  Monthly Unlimited Membership

Email address: \_\_\_\_\_ Phone Number \_\_\_\_\_

Please indicate the change that you would like to make to your membership

**Suspend my Annual Membership Auto Pay**

To suspend your auto pay, this request must be received at least 30 days in advance of your next billing date in order for your request to be effective for the following month. (Example: if you are scheduled to be charged March 14th and you want to suspend for the month of March, you must submit this form to Root Down Yoga Studio by February 14th.)

Billing date is based on your membership activation date. No proration for partial months.

- This is only available for annual memberships. You can suspend your annual membership once per year at any time. The suspension is activated at the start of the next billing cycle and can be requested, in monthly increments, for up to 3 consecutive months.
- Following the end of your requested suspension period, your monthly auto pay will automatically be reactivated and extended until your 365-day membership is fulfilled.

I would like to suspend my annual membership from \_\_\_\_\_ to \_\_\_\_\_

**Terminate my Annual Membership Auto Pay**

If you wish to terminate your annual membership, this request must be received at least 30 days in advance of your next billing cycle.

- An early cancellation fee of \$150.00 applies to any cancellation requested prior to the membership end date. No proration for partial months. The membership termination will not take effect until the termination fee is submitted and applied.

I would like to terminate my membership on: \_\_\_\_\_

**Terminate my Monthly Unlimited Membership Auto Pay**

If you wish to terminate your monthly unlimited membership, this request must be received at least 30 days in advance of your next billing cycle. (Example: if you are scheduled to be charged March 14th and you want to terminate your membership on March 14th, you must submit this form to Root Down Yoga Studio by February 14th.)

- No cancellation fee. No proration for partial months.

I would like to terminate my membership on: \_\_\_\_\_

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I agree to the changes above, and that the information provided is true to the best of my knowledge. I agree that if I choose to terminate my Annual Membership before the membership end date, I authorize a termination fee of \$150 (annual memberships only), as an automatic charge to my credit card, or automatic debit to my checking account.

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this form to activate your membership changes. You can email it to [avis@rootdownyogastudio.com](mailto:avis@rootdownyogastudio.com) or drop it off at the studio, ATTN: Avis Johnson, Studio Manager.